

FLOOD PLAIN PERMIT COMMITTEE MEETING  
*201 West Gray, Building A, Conference Room D*  
*Monday, October 21, 2013*  
*3:30 p.m.*

Minutes

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PRESENT:                   Shawn O’Leary, Director of Public Works  
                              Susan Connors, Director of Planning/Community Development  
                              Scott Sturtz, City Engineer  
                              Ken Danner, Subdivision Development Manager  
                              Jane Hudson, Principle Planner  
                              Sherri Stansel, Citizen Member  
                              Neil Suneson, Citizen Member

OTHERS PRESENT:       Todd McLellan, Development Engineer  
                              Julie Shelton, Staff  
                              John Dean, Meadowbrook Oil Corporation of Oklahoma  
                              David Woods, Planning and Community Development

The meeting was called to order by O’Leary who asked for a motion for approval of the minutes from the meeting of October 7, 2013. Motion to approve minutes by Suneson. Seconded by Danner. Approved 7-0.

**Item No. 1, Flood Plain Permit Application No. 531:** O’Leary introduced application No. 531 as a request from Meadowbrook Oil Corporation of Oklahoma for a floodplain permit to install a three inch diameter oil flow line to connect an existing oil well to a new tank battery site. It was described that the location is approximately 1/2 mile north of Franklin Road on the east side of 60<sup>th</sup> Avenue NE in the Little River flood plain. McLellan introduced John Dean, owner and engineer, with Meadowbrook Oil Corporation. McLellan showed the committee aerial maps of the proposed location of construction to include the areas that are located in the floodplain. McLellan indicated an oil well that is currently producing on the site. The flow line was shown that runs to the east to the existing tank battery to include an aerial crossing over Elm Creek. The existing tank and location of the new flow line and tank battery were shown on the map to the committee.

Applicable ordinance sections were discussed to include information that no fill would be brought into the floodplain as the excavated materials will be used as backfill. With this information, it was clarified that no compensatory storage would be required. It was specified that the existing tank battery is currently out of the floodplain and the new flow line will be 3 inches in diameter to be installed 3 feet underground and will not cross Elm Creek. A statement has also been received confirming that there will be no rise in the base flood elevation due to this project.

O'Leary asked to review the first map of the site, for clarification on the private road use and asked if it ties back to Franklin Road. McLellan confirmed that the new road would tie into 60<sup>th</sup> Avenue NE. Connors inquired about which line on the map indicated the new flow line and it was confirmed that it was the red line on the map. Brief discussion ensued. Dean followed up with a few remarks. Motion to approve by Danner. Seconded by Suneson. Approved 7-0.

Miscellaneous Discussion:

Miscellaneous discussion among committee regarding the upcoming Flood Insurance Reform Act meeting with various insurance agents and banking facilities in Norman on November, 5, 2013.

Meeting adjourned at 3:45 p.m.